**East Ayton Community Primary School**

**Minutes of the Governing Body Meeting held on**

**9th July 2020, at school**

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| **Present** | Derek Johnson  Samantha Hay  Tim Watts  Rabia Firfirey  Lisa Nellist  Helen Cass  Eileen Race | Head  Chair  Co-opted  Parent  Staff  Parent  Co-opted |
| **In attendance** |  |  |
| **Apologies** | Laura Waites | Clerk |

Core Functions of Governance

1. *Ensuring clarity of vision, ethos and strategic direction.*
2. *Holding the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff.*
3. *Overseeing the financial performance of the school and making sure its money is well spent.*

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| **Minute** | **Item** | **Action** |
| 1.0720 | **Welcome**  SH welcomed everyone to the meeting. |  |
| 2.0720 | **Apologies for absence and to determine whether any absences should be consented to.**  Apologies were received from LW due to COVID-19 restrictions. SH took notes and LW to type up the meeting notes into minute format. |  |
| 3.0720 | **Declaration of Governors' interests and reminder of confidentiality.**  None were declared. |  |
| 4.0720 | **To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection.**  None identified. Any items will be agreed as they arise. |  |
| 5.0720 | **Notification of urgent other business.**  None |  |
| 6.0720 | **To approve as a correct record the Minutes of the previous FGB meeting held December 2019**  These were approved by Governors and signed by the Chair for filing. Note – the March meeting was cancelled due to COVID-19. |  |
| 7.0720 | **To consider matters arising from the minutes and for which there is no separate agenda item.**  None |  |
| 8.0720 | **Governing Body Update**  David Tomlinson (LA Governor) has now retired. Clerk will inform the local authority and the LA will make suggestions as to a replacement. The GB can then assess what skills are needed on the GB and hopefully match them.  Greg Harper (Co-opted Governor) has resigned from the GB due to time commitments. Governors discussed then need for a replacement who has tech expertise. SH to ask GH if he can recommend anyone.  Parent Governor vacancy – DJ will advertise in the autumn term.. | LW  SH  DJ |
| 9.0720 | **Headteacher update**  DJ reported that the school has remained open for key worker children during the whole of the crisis, with teachers on a rota and an average of 5/6 children a day. This changed at the May half term when the school had to open up provision to include Reception, Y1, Y6 and Nursery. The school followed the guidance from NYCC, although it was frustrating that other schools took their own paths. The school felt that then led to difficulties when parents compared schools. During the summer half term, more and more keyworker children came back to school to the point, that the school had to take the decision to close to other children. By the end of the year there were consistently had 80 key worker children in school.  DJ confirmed that the staff have been using the time the crisis has created to plan and make changes. As a result the curriculum has been revised completely.  Q – will we make plans for a second lock down?  Yes, learning from the previous situation. Have looked extensively at IT and possible zoom/Microsoft teams lessons, but feeling is that the weekly worksheets have worked well and importantly they do not discriminate families who have access to IT and internet issues.  September – there will be 3 base line assessments of all children, in maths, read and writing, this will happen within the first few days of the new term, analysed within 2 weeks and moderation between current year teacher and previous year teacher.  Curriculum can be varied to meet the needs of the children in school  Ofsted will be postponed till Jan 21 at the earliest.  Q – mental health issues of staff and children as a result of Covid need to be considered.  DJ and LN confirmed that this is high on the agenda and will be monitored carefully.  Autumn term – guidelines may change but currently working on basis that day will need to be staggered regarding start and finish times and the new starter will have a staggered intro into reception. DJ confirmed that he will keep parents informed. |  |
| 10.0720 | Close |  |

Signed:

Dated: