

EAST AYTON COMMUNITY PRIMARY SCHOOL

Minutes of a meeting of the Full Governing Body held at the school on Thursday 3rd November 2016 at 4pm

Present	Chair	Samantha Hay (SH)	Co-opted Governor
	Head Teacher	Derek Johnson (DJ)	Headteacher
		Lynda Calvert (LC)	Parent Governor
		Rabia Firfirey (RF)	Parent Governor
		Eileen Race (ER)	Co-opted Governor
		Tim Watts (TW)	Co-opted Governor
		David Tomlinson (DT)	LA Governor
		Paul Wilson (PW)	Staff Governor
		Greg Harper	Co-opted Governor
		Caroline Reddish (CR)	Staff Governor
	Apologies		
	Clerk	Lee Barker (LB)	
		Helen Evans (HE)	

Item	Minute	Action
85	Welcome and introductions The Chair welcomed everyone to the meeting. It was Lee Barker's last meeting and she is to be replaced by Helen Evans as Clerk.	
86	Apologies for absence. None	
87	Declaration of interests and reminder of governor protocol. The Chair invited governors to declare any interest in matters which are the subject of, or are connected with, any item of business on the agenda. There were no declarations of interest. The Chair reminded governors of their responsibility to the school and the need for discussions in the meeting to be treated with confidentiality. Governors should act as a "critical friend" to the school. Decisions made by the Governing Body will have an impact on the school and it is important that discussions within the Governing Body remain confidential	
88	To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection. None	
89	Notification of urgent other business. Governor training which would be covered later in the meeting.	
90	To approve as a correct record the Minutes of the previous meeting held on the 19th July 2016 Minutes were approved and signed by the Chair	
91	To consider matters arising from the minutes and for which there is no separate agenda item. It was confirmed that a copy of confidential minutes can be circulated to the whole committee.	
92	To review Head Teachers Report including an Update on the School Development Plan and Pupil Progress and year end results	

	<p>next September. The aim was to offer a quality service in the first year just opening mornings.</p> <p>Governor Question: is the nursery financially viable with 14 children? This had been discussed at length in the Finance Meeting and it was agreed that the nursery needed to make a profit. It was agreed that there needed to be some clever marketing in the future to attract numbers.</p>	
95	<p>To receive an update on Senior Management Restructuring</p> <p>This process is now complete and we are moving towards having a Head Teacher plus 2 assistants, this change will be effective from 1st January 2017.</p>	
96	<p>Declaration of Business Interest</p> <p>No new declarations</p>	
97	<p>To review Governor Training</p> <p>The Chair apologised that due to a technical error the dates for Governor Training had been missed, but there would be further dates next term. There is still a vacancy for a parent governor which needed to be filled. Head Teacher to put the process for application into action.</p> <p>HE was asked to check when LC's term of office would end.</p>	<p>DJ</p> <p>HE</p>
98	<p>Urgent other business</p> <p>The Chair reported that the suggestions for Governor forums could not be justified in light of the current budget constraints.</p> <p>The Chair of the Finance committee gave an overview from the finance meeting. Due to a couple of errors income will not be as high as previously anticipated, the surplus brought forward had been used and there was nothing to carry forward. There is a loss of about £20k/year, the finance committee were making contingency plans. The Head Teacher was looking at budget savings and how to generate extra income. It was the hoped that break even would be reached the following year. Therefore, there was no flexibility in spending currently.</p> <p>The Head Teacher reported on a new partnership between the school with East Whitby and Thornton Dale. The partnership had received £15k in backing from the County Council.</p> <p>Governor Question: how were the partner schools chosen? DJ the three head teachers have similar views and were not aligned with the Scarborough Teaching Alliance. It is a partnership with no leader but a shared ethos.</p> <p>Governor comment: it would be a good idea to invite/visit governors from both the schools in the partnership.</p> <p>The minutes from the Finance Committee Meeting can be circulated to all Governors.</p> <p>The Governors wish to thank Lee Barker for all her hard work.</p>	
99	<p>Impact</p> <p>All Governors are now aware of the IT improvements and the decision to spend money on these improvements has had a positive impact on teaching staff and pupils.</p> <p>The new nursery is proving to be a productive and important part of the school. The decision to purchase the new maths programme has resulted in a positive impact on pupils learning.</p>	
100	<p>Date and time of next meeting</p> <p>School Improvement Committee 29th November 2016</p> <p>Full Governors Meeting 6th December 2016</p>	

Meeting closed at 5.25pm

Signed:

Chair of Governors

Date: