

EAST AYTON COMMUNITY PRIMARY SCHOOL

Minutes of a meeting of the Full Governing Body held at the school on Tuesday 24th January 2017 at 5pm

Present	Chair	Samantha Hay (SH) Derek Johnson (DJ) Lynda Calvert (LC) Rabia Firfirey (RF) Eileen Race (ER) Tim Watts (TW) David Thomlinson (DT) Paul Wilson (PW) Greg Harper Caroline Reddish (CR) -----	Co-opted Governor Headteacher Parent Governor Parent Governor Co-opted Governor Co-opted Governor LA Governor Staff Governor Co-opted Governor Staff Governor
	Head Teacher		
	Apologies		
	Clerk	Mick Prince covering for Helen Evans (HE)	

Item	Minute	Action
101	<p>Welcome and introductions and Apologies for absence. The Chair welcomed everyone to the meeting. There were no apologies. Linda Calvert arrived after the welcome. The meeting was quorate.</p>	
102	<p>Declaration of interests and reminder of governor protocol. The Chair invited governors to declare any interest in matters which are the subject of, or are connected with, any item of business on the agenda. There were no declarations of interest.</p> <p>The Chair reminded governors of their responsibility to the school and the need for discussions in the meeting to be treated with confidentiality. Governors should act as a "critical friend" to the school. Decisions made by the Governing Body will have an impact on the school and it is important that discussions within the Governing Body remain confidential</p>	
103	<p>To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection. Yes to be referred to in Urgent Other Business – Item 14</p>	
104	<p>Notification of urgent other business. Yes – see above</p>	

	<ul style="list-style-type: none"> • A power cut in the village had forced the school to close during the recent snowy weather but fortunately the children had not yet arrived in school as there was no heating and therefore Governors were pleased with the action taken by staff. The LA had been informed about the closure and the school's heating system was quickly repaired • The Governors recognised the support from the Friends Group towards school trips and Governors had taken part in the Xmas celebrations. • Governors were disappointed with the attendance by parents at on-line safety training arranged by the school and, given the number of parents who had raised issues, requested that Head continue to offer this training. Governors recognised the frustration staff had with learning websites being "blocked" because of certain words/phrases but understood the reasons. Governors discussed the benefits of Phonics teaching and the Head replied that there was a debate as to whether children gain more from a love of reading rather than from meeting targets. The Chair asked that the SI committee become more aware of learning schemes impact. The Head was aware of the Scarborough Pledge but was yet to see the benefits. • Governors were concerned that none of the children on the SEND register had yet received a plan. The Head confirmed that he was in discussion with the Local Authority Educational Psychologist to get these plans asap but that the funds awarded are not easy to get and the financial package is not generous. Governors asked if the plans could be started at the Nursery stage and the Head confirmed that this was under way. • Governors thanked the Head for the report and the Head asked Governors to let him know if there were any topics they would like to see on the next report. 	<p>Head</p> <p>Head</p>
109	<p>Governor Training Needs Chair confirmed that places had been booked for the forthcoming GSIN training and asked for Governors to put themselves forward asap. It was decided that Complaints training would be advisable in particular for the Chair. Governors confirmed that complaints panel members were available if required. As there were Governor vacancies, the Introduction to Governance course was relevant.</p>	Chair
110	<p>Governor Visits Visits were being recorded by the school as recommended by Ofsted.</p>	
111	<p>The Governing Body membership There were now 2 Parent vacancies as Lynda Calvert's term of office expires. Governors discussed the election process and co-option.</p>	
112	<p>Staff changes Covered in HT report</p>	

	Governors asked if the former Deputy Head's class was disrupted following her decision to leave and the Head replied that the Yr3 class was working well.	
113	<p>Pairing with other Governing Bodies</p> <p>The Head confirmed that Governors had been invited to observe meetings at other local primary schools including an Academy. Chair to arrange dates.</p>	Chair
114	<p>Urgent Other Business</p> <p>The Chair read out a letter to Governors sent on their behalf to the former Deputy Head to thank her for the years of service and express best wishes. Another letter from a parent applying for a place was agreed to be confidentially minuted (see attached).</p> <p style="text-align: center;"><u>Confidential Minutes from the FGB meeting 24th January 2017</u></p> <p>Urgent Other Business</p> <p>The Chair read a letter from a parent of a prospective addition to the school roll next September but explained that there implications for the school's admission policy and therefore needed full Governors' meeting vote. The parent lived in the school's catchment area but had decided that after some home education the child concerned would join the school after the Autumn term 2017-18 based upon personal beliefs that this would benefit the child.</p> <p>Governors asked if this was exceptional and if it would adversely affect the school's attendance record. The Head replied that the attendance was less concerning than the impact upon teaching to catch-up for a complete term and that this may set a precedent.</p> <p>Governors felt that the parent should apply for a place at the school but there was no guarantee of that place being available later in the school year if another child needed that place. A vote on this view was proposed, seconded and passed unanimously. The Chair will write to the parent asap to confirm.</p> <p>Meeting closed at 6.50pm</p>	Clerk

Signed: Chair of Governors Date: