

EAST AYTON COMMUNITY PRIMARY SCHOOL

Minutes of a meeting of the Full Governing Body held at the school on Tuesday 24th January 2017 at 5pm

Present	Chair	Samantha Hay (SH)	Co-opted Governor
	Head Teacher	Derek Johnson (DJ)	Headteacher
		Lynda Calvert (LC)	Parent Governor
		Rabia Firfirey (RF)	Parent Governor
		Eileen Race (ER)	Co-opted Governor
		Tim Watts (TW)	Co-opted Governor
		David Thomlinson (DT)	LA Governor
		Paul Wilson (PW)	Staff Governor
		Greg Harper	Co-opted Governor
		Caroline Reddish (CR)	Staff Governor

	Apologies		
	Clerk	Mick Prince covering for Helen Evans (HE)	

Item	Minute	Action
101	Welcome and introductions and Apologies for absence. The Chair welcomed everyone to the meeting. There were no apologies. Linda Calvert arrived after the welcome. The meeting was quorate.	
102	Declaration of interests and reminder of governor protocol. The Chair invited governors to declare any interest in matters which are the subject of, or are connected with, any item of business on the agenda. There were no declarations of interest. The Chair reminded governors of their responsibility to the school and the need for discussions in the meeting to be treated with confidentiality. Governors should act as a "critical friend" to the school. Decisions made by the Governing Body will have an impact on the school and it is important that discussions within the Governing Body remain confidential	
103	To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection. Yes to be referred to in Urgent Other Business – Item 14	
104	Notification of urgent other business. Yes – see above	
105	To approve as a correct record the Minutes of the previous FGB meeting held on the 3rd November 2016 Minutes were not available to be signed by the Chair. The Clerk will arrange for these Minutes to be sent to the Chair/Head for approval followed by distribution to all Governors asap. The Minutes will be signed at the next FGB meeting and published on the school's website asap.	Clerk
106	To consider matters arising from the minutes and for which there is no	

	<ul style="list-style-type: none"> The Governors recognised the support from the Friends Group towards school trips and Governors had taken part in the Xmas celebrations. Governors were disappointed with the attendance by parents at on-line safety training arranged by the school and, given the number of parents who had raised issues, requested that Head continue to offer this training. Governors recognised the frustration staff had with learning websites being “blocked” because of certain words/phrases but understood the reasons. Governors discussed the benefits of Phonics teaching and the Head replied that there was a debate as to whether children gain more from a love of reading rather than from meeting targets. The Chair asked that the SI committee become more aware of learning schemes impact. The Head was aware of the Scarborough Pledge but was yet to see the benefits. Governors were concerned that none of the children on the SEND register had yet received a plan. The Head confirmed that he was in discussion with the Local Authority Educational Psychologist to get these plans asap but that the funds awarded are not easy to get and the financial package is not generous. Governors asked if the plans could be started at the Nursery stage and the Head confirmed that this was under way. Governors thanked the Head for the report and the Head asked Governors to let him know if there were any topics they would like to see on the next report. 	<p style="text-align: right;">Head</p> <p style="text-align: right;">Head</p>
109	<p>Governor Training Needs</p> <p>Chair confirmed that places had been booked for the forthcoming G SIN training and asked for Governors to put themselves forward asap. It was decided that Complaints training would be advisable in particular for the Chair. Governors confirmed that complaints panel members were available if required. As there were Governor vacancies, the Introduction to Governance course was relevant.</p>	Chair
110	<p>Governor Visits</p> <p>Visits were being recorded by the school as recommended by Ofsted.</p>	
111	<p>The Governing Body membership</p> <p>There were now 2 Parent vacancies as Lynda Calvert’s term of office expires. Governors discussed the election process and co-option.</p>	
112	<p>Staff changes</p> <p>Covered in HT report</p> <p>Governors asked if the former Deputy Head’s class was disrupted following her decision to leave and the Head replied that the Yr3 class was working well.</p>	
113	<p>Pairing with other Governing Bodies</p> <p>The Head confirmed that Governors had been invited to observe meetings at other local primary schools including an Academy. Chair to arrange dates.</p>	Chair
114	<p>Urgent Other Business</p> <p>The Chair read out a letter to Governors sent on their behalf to the former Deputy Head to thank her for the years of service and express best wishes. Another letter from a parent applying for a place was agreed to be confidentially minuted (see attached).</p>	Clerk

	Meeting closed at 6.50pm	
--	--------------------------	--

Signed:

Chair of Governors

Date: